REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION
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EA NO: RMI-218-26
OPENING DATE:11/2/2026
CLOSING DATE: 11/13/2026

EMPLOYMENT ANNOUNCEMENT

Ref to CM of 10/27/2026

Position Title:	Consul General	
Grade and Salary (P/L):	Grade: 14/1-14/3	Salary: $31,000.00-$35,000.00 per annum+ COLA and other entitlements as required by the Public Service Regulations and other applicable Laws/Acts
Ministry and Division:	Ministry of Foreign Affairs and Trade	RMI Consulate to Arkansas-United States
Location:	Arkansas, United States of America	
Reports to:	Secretary of the Ministry of Foreign Affairs and Trade and the RMI Head of Mission to the United States of America	

JOB PURPOSE: Represent the RMI Government and advance foreign policy objectives in Arkansas and Midwestern U.S. states. Liaise with the Home Office, RMI Embassy, and U.S. Federal, state and municipal governments regarding the safety and well-being of the Marshallese population in Arkansas and Midwest.

KEY RESPONSIBILITIES:

1. Promote the interests and welfare of RMI Citizens residing in Arkansas and Midwestern United States.
2. Manage the RMI Consulate Office consistent with applicable laws, policies and regulations of the Republic and the United States of America.
3. Provide consular and logistical support to RMI nationals and maintain relations with relevant U.S. government authorities and Marshallese communities.
4. Conduct public diplomacy and promote Marshallese culture and community interests.
5. Promote economics, trade, commercial, investment and other development opportunities beneficial to the RMI.
6. Manage the administrative and financial operations of the Consulate and safeguard confidential and classified materials.
7. Provide supervisory oversight of Consulate personnel and the day-to-day operations of the RMI Consulate in Arkansas.

MAIN DUTIES AND OUTCOMES:

1.1 Collects and analyzes information concerning the well-being of the Marshallese Community

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in Arkansas and Midwestern United States and reports on social, cultural, legal and political matters that may affect the community.

1.2 Promotes and safeguards the welfare and interests of Marshallese citizens and endeavors to maintain and strengthen relations with Marshallese communities in Arkansas and the Midwestern States.

2.1 Ensures that the Consulate discharges its functions provided under Section 611 (2) of the Foreign Affairs Act and other applicable Foreign Affairs Regulations and policies.

2.2 Ensures Consulate activities are carried out in accordance with applicable RMI Laws, Public Service Commission policies and regulations, the Compact Free Association, As Amended, and relevant international conventions.

3.1 Provides appropriate consular and logistical support to RMI nationals residing in the United States and coordinates with relevant U.S. authorities on matters of common interest.

3.2 Works and liaises closely with the RMI Embassy in Washington, D.C. and the Ministry Foreign Affairs and Trade Home Office regarding issues affecting the Marshallese communities in Arkansas and the Midwestern United States.

4.1 Conducts public diplomacy and cultural activities that promote understanding and appreciation of Marshallese Culture.

4.2 Maintains and strengthens relations with federal, state and municipal governments and relevant organizations in Arkansas.

5.1 Reports on economic, trade, commercial and other development opportunities in Arkansas and the Midwestern region that may be of interest to Marshallese Businesses or the RMI Government.

5.2 Liaises with the Office of Commerce and Investment (OCI) regarding investment, research and business opportunities and promotes RMI investment opportunities to potential investors and interested parties.

6.1 Coordinates with the Bureau of Management on the development of the Ministry's annual and supplemental budgets and adheres to applicable financial reporting procedures of the Ministry of Finance and Office of the Auditor General.

6.2 Ensures the proper safekeeping of confidential information, classified materials, official records, and other government documents.

7.1 Performs supervisory responsibilities over the Consul, Administrative Officer and other government employees assigned to the RMI Consulate in Arkansas.

7.2 Oversees the day-to-day operations of the Consulate, reports directly to the RMI Ambassador to the United States and the Secretary of Foreign Affairs and Trade, and performs other related duties as assigned.

DESIRABLE REQUIREMENTS:

Qualifications:

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- Graduate from an accredited University or College with a Degree in Business Administration, Economics, Political Science, International Relations, or other related fields. Or any equivalent combination of experience and training which provides the required education, training and experience required for the job.

- Must be a Marshallese Citizen.
- Strong understanding of public financial management, compliance frameworks, and reporting systems.
- Training on Imprest Fund Manual and Procedures & Reporting

Skills:

- Be able to demonstrate leadership and management skills
- Being familiar with the Bilateral and Regional treaties and agreements RMI is a party too.
- Well groomed, presentable, reliable, and able to complete tasks accurately and on time.
- Be familiar with the goals, objectives and greater aims of the National Foreign Policy

FILING INSTRUCTIONS:

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (psc.recruit@rmi.gov.mh).

The Completed application must be received at the Public Service Commission by **13th of November 2026**

Issued by the Public Service Commission on the **2nd of November 2026.**

Mr. Jendrikdrik Paul	Mrs. Annaruth Reiher-Smauel	Mr. Almo Momotaro
Chairman, PSC	Commissioner, PSC	Commissioner, PSC

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