REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION
P.O.BOX 90 • Majuro Marshall Islands MH 96960 • Office: (692) 625-8298/8498
• Email : pscrmi.mh@gmail.com • *pscrmi.recruit@gmail.com*
• Web-site : *pscrmi.net*

EA NO: RMI-216-26
OPENING DATE: 11/24/2026
CLOSING DATE: Until Filled

EMPLOYMENT ANNOUNCEMENT

Ref to CM of 11/19/26

Position Title:	Trade Promotion Officer	
Grade and Salary (P/L):	**Grade:** PL 11/1- 11/3	**Salary:** $21,000.00- $23,000.00
Ministry and Division:	Ministry of Natural Resources & Commerce	Trade & Investment
Location:	Majuro	
Reports to:	Chief of Trade and Investment	

JOB PURPOSE: Encourage and assist the promotion of all Marshallese produce and products through initiating consultations with existing and potential procedures

KEY RESPONSIBILITIES:

1. Policy advising
2. Business partnerships
3. Local networking
4. Guidebook Creation
5. Event attendance
6. Staff Support

MAIN DUTIES AND OUTCOMES:

1.1 Provide advice and assistance to the Government/ Ministries on the RMI Trade Policy
2.1 Develop partnerships with the Chamber of Commerce and other local businesses to promote the RMI Trade and Foreign Investment Guide;
3.1 Provide advice and analysis to the local businesses as needed
4.1 Coordinate and organize meetings with Local Government, Ministry of Culture & Internal Affairs, EPA, academic institutions, and other relevant bodies of trade activities
5.1 Plan, coordinate and implement promotional activities of effectively support business objective and enhance client engagement
6.1 perform other related duties as assigned by the Chief of Trade, Deputy Secretary and Secretary

DESIRABLE REQUIREMENTS:

Qualifications:

RESTRICTED

- Bachelor's degree in business administration, International Trade, Economics or any other related field; or
- At least two (2) years of relevant professional work experience (or an equivalent combination of education and experience is acceptable to the Public Service Commission).

Skills:

- Interpersonal Skills
- Efficiency
- Computer Literacy
- Adaptability
- Bilingual Communication

FILING INSTRUCTIONS:

Secure application from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (pscrmi.recruit@gmail.com).

Issued by the Public Service Commission on the **24th of November 2026.**

Mr. Jendrikdrik Paul,	**Mrs. Annaruth Reiher-Samuel**	**Mr. Almo Momotaro**
Chairman, PSC	**Commissioner, PSC**	**Commissioner, PSC**

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