



*Republic of the Marshall Islands*  
**Office of the Public Service Commission**

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**EA NO: RMI-059-26**  
**OPENING DATE: 3/27/2026**  
**CLOSING DATE: 4/10/2026**

**EMPLOYMENT ANNOUNCEMENT**  
**CM of 3/18/2026**

<b>Position Title:</b>	<b>Inspector/Draftsman</b>	
<b>Grade and Salary (P/L):</b>	<b>Grade: PL- 11/1-11/3</b>	<b>Salary: \$21,000.00 to \$23,000.00pa</b>
<b>Ministry and Division:</b>	<b>Ministry of Works, Infrastructure, &amp; Utilities</b>	<b>PMU</b>
<b>Location:</b>	<b>Majuro</b>	
<b>Reports to:</b>	<b>Compact Delivery Manager</b>	

**JOB PURPOSE:** Responsible for supervising and monitoring capital and maintenance works to ensure that projects and assignments are completed in accordance with approved plans, contract requirements, quality standards and within approved budget and schedule. Will support project implementation across the RMI, including periodic assignments to the outer islands.

**KEY RESPONSIBILITIES:**

1. Contract administration and compliance monitoring
2. Site inspection and quality control
3. Project coordination and implementation support
4. Outer island inspection and supervision
5. Technical reporting and documentation
6. Other assigned project support duties

**MAIN DUTIES AND OUTCOMES:**

- 1.1 Monitor construction activities, review progress payments, variations, extensions of time, and certifications to ensure contractual compliance, accurate payments, and timely project delivery.
- 2.1 Conduct regular site inspections to identify defective works, non-compliance, safety issues, and outstanding items, ensuring construction meets approved standards and specifications.
- 3.1 Coordinate with PMU staff, contractors, and stakeholders to support scheduling, approvals, logistical planning, and effective execution of Compact-funded projects.
- 4.1 Undertake field inspections and supervision in the outer islands, ensuring project quality, progress monitoring, and compliance despite challenging logistical conditions.
- 5.1 Prepare inspection reports, RFIs, RFAs, correspondence, and outstanding works lists to support informed decision-making and proper contract management.

6.1 Carry out additional inspections, monitoring tasks, and technical support activities as directed to maintain continuity and effectiveness of PMU operations.

**DESIRABLE REQUIREMENTS:**

**Qualifications:**

- Bachelor Degree in Architecture, Engineering, Construction Management, or a related field; OR
- Minimum five (5) years' experience in construction supervision or inspection; OR
- Knowledge of construction contracts and documentation; OR
- Ability to manage multiple projects concurrently

**Skills:**

- Technical Drafting Skills
- Inspection & Quality Control Skills
- Analytical & Problem-Solving Skills
- Strong written communication and Microsoft Office proficiency
- Additional Useful Skills

**FILING INSTRUCTIONS:**

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: ([pscrmi.recruit@gmail.com](mailto:pscrmi.recruit@gmail.com)).

The complete application must be received at the Public Service Commission by: **10<sup>th</sup> of April, 2026**

Issued by the Public Service Commission on this **27<sup>th</sup> of March, 2026**



Mr. Jendrikdrik Paul  
Chairman, PSC



Mrs. Annaruth Reiher- Samuel  
Commissioner, PSC



Mr. Almo Momotaro  
Commissioner, PSC