



REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION

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• Email : pscrmi.mh@gmail.com • pscrmi.recruit@gmail.com

• Web-site : pscrmi.net

EA NO: RMI-143-25
OPENING DATE: 09/04/2025
CLOSING DATE: 09/18/2025

EMPLOYMENT ANNOUNCEMENT

Ref to CM: 8/28/2025

Position Title:	News Program Producer	
Grade and Salary (P/L):	Grade: PL 8/1-8/5	Salary: \$10,025.00 -\$13,045.00 pa
Ministry and Division:	Ministry of Internal Affairs	
Location:	Majuro	
Reports to:	Director of V7AB	

JOB PURPOSE: To inform general population of local, regional and international new happenings.

KEY RESPONSIBILITIES:

1. Seek information (tips) that lead to the development of new items;
2. Preparing for and conducting interviews with a wide range of persons in the community on a wide range of topics
3. Writing of new stories from press release and newspaper and magazine cutting and from online news outlets;
4. Analyzing official documents, research of scientific material and findings in order to provide information to listeners in newscasts and in more depth in current affairs programs;
5. Carrying reporting assignments as directed by the News Editors;
6. Assisting in compilation, production and presentation of news and current affairs programs.

MAIN DUTIES AND OUTCOME:

- 1.1 Conduct phone calls to various government ministries/agency and SOEs to seek information for potential new coverage;
- 1.2 Write or rewrite at least 3 self-generated local news and 3 re-writes from press releases and hand-outs;
- 2.1 Conduct weekly interview programs with various members of the community;
- 2.2 Prepare in advance a list of potential interviews;
- 3.1 Search online news outlets for new and translate into Marshallese;

- 3.2 Maintain a diary of future events which can be used by the news staff and programmers supplement with a list of contact people, addresses and phone numbers;
- 4.1 Broadcast and publish information of importance to the government in working with the people;
- 4.2 Translate, broadcast and edit for publication extracts from PACNEWS (Pacific News Service);
- 5.1 Staff the V&A news department at hours which will enable the best possible coverage seven days a week;
- 5.2 Be available at the scheduled starting time and remain until the work is completed;
- 6.1 Ensure that all significant events in the whole of the Marshall Islands are appropriately covered;
- 6.2 Practice voice and language work daily aiming at high proficiency in delivery and pronunciation of both Marshallese and English.

DESIRABLE REQUIREMENTS:

Qualification: High School Graduate or Completion of at least eighteen (18) months of an apprenticeship training program or three (3) years of relevant experiences in the field. OR any equivalent of work experiences which may acceptable to the Public Service Commission

Skills:

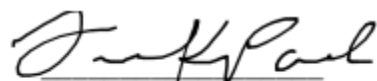
- News Writing or editing
- Video/ Audio Production
- Broadcast operations
- Media Coordinating
- Public information or Communications
- Time Management

FILING INSTRUCTIONS:

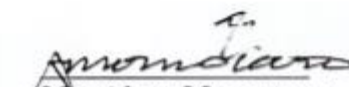
Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (pscrmi.recruit@gmail.com).

The Completed application must be received at the Public Service Commission by: 18th of September, 2025

Issued by the Public Service Commission on this 4th September, 2025.



Mr. Jendrikdrik Paul
Acting Chairperson, PSC


Mr. Almo Momotaro
Commissioner, PSC