



REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION

P.O.BOX 90 • Majuro Marshall Islands MH 96960 • Office: (692) 625-8298/8498

• Email: pscrmi.recruit@gmail.com • Webpage: pscrmi.net

EA NO: RMI-096-25

OPENING DATE: 05/27/2025

CLOSING DATE: Until Filled

EMPLOYMENT ANNOUNCEMENT

05/21/2025

Position Title:	Assistant Attorney General (2 posts)	
Grade and Salary (P/L):	Grade: 14/3-16/3	salary: \$35,000.00 -\$40,000.00 p. a
Ministry and Division:	Office of the Attorney General	Civil/Criminal Divisions
Location:	Majuro	
Reports to:	Attorney General	

JOB PURPOSE: Provides legal representation of the Republic of the Marshall Islands as assigned by the Office Management in legal proceedings, case preparation and appearance before the courts of the Republic of the Marshall Islands in both trial and appellate matters.

KEY RESPONSIBILITIES:

1. Prepare criminal information and prosecute criminal cases.
2. File or defend civil complaints for or against the RMI Government and appear in such matters in court
3. Provides legal advice to the Government on matters referred to the Attorney General as assigned by the Office of the Management;
4. Practices legal writing including motions, briefs, appeals, memorandums, Cabinet papers, agency regulations, contracts, commercial documents and research;
5. Provides supervision advice and training to subordinate members of staff and other departments as required;
6. Attends and prepares legislation comments.

MAIN DUTIES AND OUTCOMES:

- 1.1 Interprets laws, rulings, and regulations;
- 2.1 Prepares legal briefs and opinions and file appeals in RMI courts;
- 2.2 Evaluates findings and develops strategies and arguments in preparations for presentations of cases;
- 2.3 Gathers evidence to formulate defense or to initiate legal actions;

- 3.1 Confers with colleagues with specialties in appropriate areas of legal issue to establish and verify bases of legal proceedings;
- 3.2 Performs administrative and management functions related to the practice of law;
- 4.1 Attends hearings and prepares comments on legislation before the Nitijela as assigned by Office Management

DESIRABLE REQUIREMENTS:

- Graduated from a recognized college with a Law Degree, with at least three (3) years of experience in the practice of law or any combination of education and experience which may be acceptable to the Public Service Commission.


MAIN/CORE SKILLS/COMPETENCIES:


- Be able to provide leadership, counseling, motivation, and constructive performance.
- Must be a team player.
- Be able to resolve conflicts and maintain cooperation among individuals.
- Must be able to work after hours

FILING INSTRUCTIONS:

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (pscrmi.recruit@gmail.com).

Issued by the Public Service Commission on this 27th May, 2025.


Mr. Jendrikdrik Paul
Acting Chairperson, PSC


Mr. Almo Momotaro
Commissioner, PSC