



REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION

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EA NO: RMI-166-26

OPENING DATE: 9/2/2026

CLOSING DATE: Until Filled

EMPLOYMENT ANNOUNCEMENT

CM of 8/20/2026

Position Title:	RN Patient Care Specialist/ Case Management	
Grade and Salary (P/L):	PL-11/1 – PL-11/3	\$21,000.00 - \$23,000.00 per annum
Ministry and Division:	Ministry of Health, Majuro Health Care Services	Bureau Medical Referral Office
Location:	Majuro	
Reports to:	Assistant Secretary for Medical Referral Office	

JOB PURPOSE: To implement a case management system ensuring that beneficiaries of the Basic and Supplemental Health Plans receive appropriate, effective care from healthcare providers. This role also focuses on cost control to enhance the overall efficiency of Medical Referral Services

KEY RESPONSIBILITIES:

1. Operations Management
2. Administrative Support
3. Patient Advisory
4. Care Planning
5. Policy Development
6. Supervision
7. Patient Advocacy
8. Service Authorization
9. Discharge Planning
10. General Duties

MAIN DUTIES AND OUTCOMES:

- 1.1 Oversee and assign daily operations within the Medical Referral Office
- 2.1 Manage scheduling, appointments, and medical record maintenance
- 3.1 Provide clinical advice and guidance to patients regarding medical services

- 4.1 Assess, plan, and implement patient care delivery to meet specific health needs. Utilize principles of medical case management for hospitals and insurance plans
- 5.1 Develop case management forms, policies, procedures, and reporting mechanisms with approval from the Assistant Secretary and Health Services Board
- 6.1 Instruct and collaborate with Medical Referral Nursing Staff in Honolulu, Ebeye, and Manila to ensure compliance with the established Schedule of Benefits
- 7.1 Function as a patient advocate, communicating case management decisions to providers when conditions no longer meet the criteria for continued services
- 8.1 Provide written responses for service authorizations, additional services, and length-of-stay extensions within one day of request
- 9.1 Assist patients, families, and social workers in developing discharge plans that balance patient needs with the budgetary and legal constraints of the RMI health programs
- 10.1 Perform other duties consistent with the qualifications and experience expected for this classification

DESIRABLE REQUIREMENTS:

Qualification:

- Bachelor of Science in Nursing from a recognized University; OR
- At least 4 years of professional work experience in the field; OR
- Specialized training in Nursing or Case Management

Skills:

- Communication
- Professionalism
- Interpersonal
- Problem Solving
- Technical
- Adaptability

FILING INSTRUCTIONS: Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (pscrmi.recruit@gmail.com).

Issued by the Public Service Commission on this *2nd of September 2026*



Mr. Jendrikdrik Paul
Chairman, PSC



Mrs. Annaruth Reiher-Samuel
Commissioner, PSC



Mr. Almo Momotaro
Commissioner, PSC