



REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION

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• Web-site : pscrmi.net

EA NO: RMI-220-25

OPENING DATE: 11/26/2025

CLOSING DATE: 12/10/2025

EMPLOYMENT ANNOUNCEMENT

Ref to CM of 11/5/2025

Position Title:	Logistics Officer	
Grade and Salary (P/L):	Grade:9/1-9/5	Salary:\$13,045.00-\$17,025.00 per annum+COLA
Ministry and Division:	Ministry of Health & Human Services	Bureau of Medical Referral Program
Location:	Philippines	
Reports to:	Director of Medical Referral Services	

JOB PURPOSE: To provide patients services by driving them to and from the clinics and assisting logistics for patients.

KEY RESPONSIBILITIES:

1. Provide service from airport to clinic or required destination.
2. Flexibility in Task Execution

MAIN DUTIES AND OUTCOMES:

- 1.1 Drive vehicles to pick up or drop patient/family to required destination.
- 1.2 Ensure that all patients have been signed up and driven to the correct destination.
- 1.3 Keep vehicle clean and maintained at all times
- 1.4 Perform regular maintenance on vehicle.
- 1.5 Assist the Medical Referral Services on running errands.
- 2.1 Perform other duties within the capacity, qualification and experience normally expected from person occupying position as this classification.

DESIRABLE REQUIREMENTS:

Qualifications:

- Graduate from a recognize College with an Associate Degree in Supply Chain, Health Care Administration or Business. Or four (4) years driven experience or equivalent experiences that may be acceptable to the Office of the Public Service Commission
- Possessed a valid Driver License

Skills:

- Caring and quality driven commitment to provide excellent services.
- Ability to work automatically as well as part of a team.
- Excellent interpersonal and people skills.
- Demonstrated ability in using judgment and initiatives to arrive at solutions.

FILING INSTRUCTIONS:

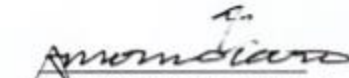
Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (pscrmi.recruit@gmail.com).

The Completed application must be received at the Public Service Commission by: 10th December ,2025

Issued by the Public Service Commission on this 26th November, 2025.



Mr. Jendrikdrik Paul
Chairman, PSC


Mr. Almo Momotaro
Commissioner, PSC