



REPUBLIC OF THE MARSHALL ISLANDS OFFICE OF THE PUBLIC SERVICE COMMISSION

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EA NO: RMI-13-26

OPENING DATE: 01/30/2026

CLOSING DATE: 02/13/2026

EMPLOYMENT ANNOUNCEMENT

Ref to CM of 1/19/2026

Position Title:	Audit Supervisor, Performance Auditing	
Grade and Salary (P/L):	Grade: PL-14/1-14/3	Salary: \$31,000.00-35,000.00 per annum
Ministry and Division:	Office of the Auditor General	
Location:	Majuro	
Reports to:	Auditor General	

JOB PURPOSE: Audit Supervisor leads and guides staff in the conduct of all performance audits, evaluation, and inspection of various government entities, program and function as set out in the annual audit plan. This includes overseeing audit planning, field work, and audit reporting; prepares reports, and communicates findings and recommendation to management of audited government entities, programs of functions.

KEY RESPONSIBILITIES:

1. Planning and Management
2. Data Collection and Analysis
3. Reporting and Documentation
4. Staff Supervision and Training

MAIN DUTIES AND OUTCOMES:

- 1.1 Involves developing a detailed strategy, including setting objectives, defining the scope, identifying required resources, and establishing timelines/deadlines;
- 1.2 Identifying the potential problems and areas with the highest risk to ensure appropriate attention and resources are devoted to critical areas;
- 1.3 Planning and preparing for meetings with auditees and coordinating with other auditors or experts involved in the audit process.
- 2.1 Developing and applying appropriate audit techniques and methods for identifying and collecting performance audit data;
- 2.2 Collecting sufficient, reliable, relevant, and useful information and data to support audit conclusions;

- 2.3 Performing reviews and evaluations of procedures, systems, or programs to assess their economy, efficiency, and effectiveness;
- 2.4 Analyzing gathered data and information to identify findings, assess compliance, and support conclusions.
- 3.1 Ensuring proper documentation of audit results and processes, including the preparation and finalization of all working papers and the audit file for review;
- 3.2 Drafting high-quality reports that express conclusions and recommendations based on the audit findings;
- 3.3 Finalizing reports and letters based on audit results and incorporating management's feedback for review by the Audit Manager.
- 4.1 Leading, guiding, assigning work to, and supervising staff auditors throughout the planning and execution of performance audits;
- 4.2 Supervising staff performance and reviewing all work to ensure adherence to relevant standards, policies, and procedures;
- 4.3 Assisting in the training and on-the-job development of staff auditors.

DESIRABLE REQUIREMENTS:

Qualifications:

- Graduate with a bachelor's Degree from an accredited institution in business, public administration, accounting, statistics, social sciences, or a related field.
- At least two years of experience in auditing, program evaluation, or policy, operations or financial analysis.

Skills:

- Great organizational and leadership skills;
- Great knowledge of quantitative and qualitative data analysis methods; principles of effectiveness and efficiency; and knowledge of government and management process;
- Good analytical, interpersonal, time management, research and communications skills

FILING INSTRUCTIONS:

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email addresses: (pscrmi.recruit@gmail.com).

The Completed application must be received at the Public Service Commission by: 13th February, 2026

Issued by the Public Service Commission on this 30th February, 2026.



Mr. Jendrikrik Paul
Chairman, PSC



Mr. Almo Momotaro
Commissioner, PSC