



**REPUBLIC OF THE MARSHALL ISLANDS**  
**OFFICE OF THE PUBLIC SERVICE COMMISSION**

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**EA NO: RMI-033-26**

**OPENING DATE: 2/11/2026**

**CLOSING DATE: 2/20/2026**

**EMPLOYMENT ANNOUNCEMENT**

**Ref to CM of 2/06/2026**

<b>Position Title:</b>	<b>Legal Advisor to the Minister in Assistance to the President/Environment</b>	
<b>Grade and Salary (P/L):</b>	<b>Grade: 18/1-18/3</b>	<b>Salary: \$46,000.00-\$50,000.00 pa</b>
<b>Ministry and Division:</b>	<b>Cabinet</b>	<b>Cabinet</b>
<b>Location:</b>	<b>Majuro</b>	
<b>Reports to:</b>	<b>Chief of Staff &amp; Minister in Assistant to the President and Environment</b>	

**JOB PURPOSE:** The Legal Advisor will provide support and legal counsel through the Minister in Assistance to the President/ Environment, to the Office of the President and Cabinet in relation to national and international laws, particularly with Climate Change and Environment issues.

**KEY RESPONSIBILITIES:**

1. Produce reports on Acts, Bills, and resolutions
2. Development of briefs and talking points.
3. Research on issues: Climate Change and Sea-level rise
4. Awareness of external and internal issues for improved decision-making
5. Prepare documents in English and Marshallese
6. Produce reports on enforcement-related Acts and Bills
7. Collaborate with partners to secure funding for the Ministry
8. Perform other duties as assigned by the MIAP/E, Chief of Staff, Clerk of the Cabinet

**MAIN DUTIES AND OUTCOMES:**

- 1.1 Assist the Minister in Assistance to the President/Environment, and offices under the auspices of the Ministry of Environment, namely Climate Change Directorate, Environmental Protection Authority; and the National Energy Office, and other relevant offices, in strengthening the environmental, climate change and adaptation, and energy laws, regulations, policies and frameworks, based on their specific areas of responsibilities and in compliance with international climate change & environmental legal standards and best legal practices
- 2.1 Assist in the advancement of RMI's environmental and climate policy objectives in national, regional, and international for a, whatever as requested

- 3.1 Increase the RMI's ability to enforce the energy sector laws and regulations, environmental regulations aimed at reducing exposure to the impacts of climate change, including sea level rise, floods and other extreme events
- 4.1 Increase engagement of all relevant ministries/agencies/offices in the enforcement chain, including establishing more effective policies and natural resource management policies violations that will receive the appropriate attention and action needed to enhance island resilience and security
- 5.1 Develop presentation material for Ministry to share, as needed, to design a documentation system to clearly demonstrate how the legal fellow advanced climate change & environmental laws and regulations to strengthen the energy sector, climate and adaptation, resilience, conservation, management, enforcement and associated outcomes
- 6.1 Assess administrative and enforcement tools to address violations, such as civil citations and enforcement officer training. Quantify administrative burdens on the division related to enforcement. Examine criminal, civil, and administrative prosecution options for violations
- 7.1 Develop and submit comprehensive funding proposals to internal donors, developing agencies and private sector partners
- 8.1 Provide timely and accurate support for assigned tasks to ensure smooth execution of leadership directives without disrupting core responsibilities

## **DESIRABLE REQUIREMENTS:**

### **Qualifications:**

- Graduate from a recognized university with a Master Degree in Political Science, or a minimum of Bachelor's Degree in Political Science or in any related field; or five (5) years of work experience; or any equivalent of work experiences that may be acceptable to the Office of the Public Service Commission.

### **Skills:**

- Strong knowledge of constitutional, administrative, and legislative law.
- Excellent legal research, drafting, and advisory skills.
- Ability to interpret and apply RMI laws and international agreements
- Strong communication and negotiation skills
- Goal-driven leader who maintains a productive climate and confidently motivates, mobilizes, and coach's co-workers to meet high performance standards
- Knowledge of current issues and events
- Thorough knowledge of the executive, legislative, and judicial process and procedures
- Skilled in handling the public with diplomacy and professionalism;

## **FILING INSTRUCTIONS:**


Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-[pscrmi.net](http://pscrmi.net). For more information, please contact the email addresses: ([pscrmi.recruit@gmail.com](mailto:pscrmi.recruit@gmail.com)).

The Completed application must be received at the Public Service Commission by: **20<sup>th</sup> of February, 2026**

Issued by the Public Service Commission on this **11<sup>th</sup> of February, 2026**



Mr. Jendrikdrik Paul  
Chairman, PSC



Mr. Almo Momotaro  
Commissioner, PSC