



REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE PUBLIC SERVICE COMMISSION

P.O.BOX 90 • Majuro Marshall Islands MH 96960 • Office: (692) 625-8298/8498

• Email : pscrmi.mh@gmail.com • pscrmi.recruit@gmail.com

• Web-site : pscrmi.net

EA NO: RMI-171-26

OPENING DATE: 9/7/2026

CLOSING DATE: 9/21/2026

EMPLOYMENT ANNOUNCEMENT

Ref to CM of 8/20/2026

Position Title:	Loss & Damage MERL Officer	
Grade and Salary (P/L):	Grade: 10/3	Salary: \$ 20,000.00 per annum
Ministry and Division:	Climate Change Directorate	
Duration:	Thirteen (13) months ending on 30 September 2027, with the possibility of extension subject to the availability of funds (Part-Time)	
Location:	Majuro	
Reports to:	Loss & Damage Project Manager	

JOB PURPOSE: The Climate Change (CCD) is implementing the strengthening Manit for Addressing Loss and Damage (L&D) project in partnership with the Government of New Zealand to strengthen national capacity to address the economic and non-economic impacts of climate change in the Republic of the Marshall Islands (RMI). To support the effective implementation of the project, CCD seeks to engage a part-time Monitoring, Evaluation, Reporting, and Learning (MERL) Officer. The MERL Officer will support the Loss and Damage Project Manager establishing and implementing systems for monitoring project performance, tracking progress against project indicators, documenting lessons learned, and ensuring timely and accurate reporting of project activities and outcomes

KEY RESPONSIBILITIES:

1. Framework and Work Plan Maintenance
2. Implementation Monitoring and Risk Management
3. Technical Guidance on Reporting
4. Evaluation and Assessment Support
5. Stakeholder Presentations and Products
6. GEDSI Integration (Gender, Disability, and Social Inclusion)

MAIN DUTIES AND OUTCOMES:

- 1.1 Log target progress systematically within primary databases and records
- 1.2 Prepare periodic progress reports in accordance with established timelines
- 2.1 Document lessons learned, best practices, and success stories to support adaptive management and Knowledge sharing

- 2.2 Collect, analyze and verify project performance data to assess progress against agreed targets and indicators
- 3.1 Ensure project reporting complies with donors' requirements, project objectives, and organizational policies
- 4.1 Compile evidence, analyze findings, and support the implementation of evaluation recommendations
- 5.1 Prepare monitoring summaries, presentations, reports, and briefing material that communicate project progress and results
- 5.2 Support the dissemination of project findings, lessons learned, and evidence to stakeholders and development partners
- 6.1 Ensure, monitoring tools and reporting templates incorporate relevant DE3GSI indicators and disaggregated data where appropriate
- 6.2 Monitor and report on FEDSI- related outcomes and provide recommendations to strengthen inclusive project implementation

DESIRABLE REQUIREMENTS:

Qualifications:

- Bachelor's degree in Statistics, Data Science, Social Sciences, or another relevant field
- At least 3 years of professional experience in monitoring and evaluation, project reporting, research or data management

Skills:

- Experience in developing and implementing monitoring and evaluation frameworks and data collection tools
- Proficiency in Microsoft Office applications, particularly Excel, Word, and Power Point, and familiarity with data management tools and databases
- Excellent written and verbal communication skills

FILING INSTRUCTIONS:

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: (pscrmi.recruit@gmail.com).

The complete application must be received at the Public Service Commission by **21st of September 2026**

Issued by the Public Service Commission on **7th of September 2026**



Mr. Jendrikdrik Paul
Chairman, PSC



Mrs. Annaruth Reiher-Samuel
Commissioner, PSC



Mr. Almo Momotaro
Commissioner, PSC