



*Republic of the Marshall Islands*  
**Office of the Public Service Commission**

PO Box 90 ~ Majuro, MH 96960 ~ Marshall Islands  
Phone: 692.625.8298 ~ 692.625.8498 ~ Fax: 692.625.3382 ~ Email: pscrmi@ntamar.net

**EA NO: RMI-127-25**  
**OPENING DATE: 08/06/2025**  
**CLOSING DATE: Until Filled**

**EMPLOYMENT ANNOUNCEMENT**

**CM of 7/25/25**

<b>Position Title:</b>	<b>AutoCAD/Draftsman</b>	
<b>Grade and Salary (P/L):</b>	<b>Grade: PL- 10/1-10/3</b>	<b>Salary: \$18,000 to \$20,000 pa</b>
<b>Ministry and Division:</b>	<b>Ministry of Works, Infrastructure, &amp; Utilities</b>	<b>PMU</b>
<b>Location:</b>	<b>Majuro, Marshall Islands</b>	
<b>Reports to:</b>	<b>PMU Project Manager</b>	

**JOB PURPOSE:** Perform/Prepare visual depiction of a product to be constructed by using AutoCAD software to create update and modify maps and perform manual drafting.

**KEY RESPONSIBILITIES:**

1. Responsible for the production of project concepts, detailed designs, palm specifications and preparation of budgetary estimates.
2. Production of “Tender” and “Construction” Drawings.
3. Assist in developing survey maps and layouts, if necessary.
4. Perform other duties as assigned.

**MAIN DUTIES AND OUTCOMES:**

- 1.1 Produce detailed drawings that include building dimensions, required materials, and construction procedures
- 2.1 Produce a clear Construction Drawings and Layouts
- 3.1 Assist providing Survey Map if necessary
- 4.1 Perform other duties related work as assigned

**DESIRABLE REQUIREMENTS:**

**Qualifications:**

1. Bachelor Degree in any related fields and must have experience in AutoCAD drawings, applications, and software, plus at least 1 year of related work experienced; or any equivalent combination of experience and training that provides the required knowledge, skills and abilities.

**FILING INSTRUCTIONS:**

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-pscrmi.net. For more information, please contact the email address: ([pscrmi.recruit@gmail.com](mailto:pscrmi.recruit@gmail.com)).

**Issued by the Public Service Commission on this 6<sup>th</sup> August, 2025.**



*Mr. Jendrikdrik Paul*  
*Acting Chairperson, PSC*



*Mr. Almo Momotaro*  
*Commissioner, PSC*